# **Adrian T. Richardson**

Manufacturing / Warehouse / Maintenance

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Profile Summary

* 4 years’ of combined experience as a tire technician and material handler.
* Maintains repairing skills, physical strength, stamina, and accuracy.
* Able to work in team environments and stay goal-oriented.
* Math Skills – Basic math skills, including addition, subtraction, multiplication, and division. Remember stock levels and perform quick math without a calculator.
* Material Handling Experience – Understanding of warehouse environments including organization and flow.
* Inventory Tracking Skills – Materials handlers know how to keep track of inventory, in both shipping and receiving situations
* Active Listening – Maintain constant awareness of surroundings.
* Organizational Skills – Efficiently organize warehouses and storage areas without missing a beat.
* Physical Fitness – Able to lift and move heavy items and maintain that lifting ability throughout entire shift.

Functional Overview

Production

* Identify alternative methods
* High level of attention to detail
* Strong communication and team work
* Mechanical reasoning
* Operating computers and computerized machinery
* Implement and follow safety rules

Warehouse

* Efficiently use manual lifts and forklifts
* Identify picked items
* Verify work orders
* Handle shipments
* Package and unpackage materials
* Maintain inventory records

Automotive

* Balancing tires
* Install tire patches
* Proper tire inflation
* Customer service

Relevant Experience

*Tire Tech* Commercial Tire Salina, KS 2015 – 2017

* Installed, maintained and repaired tires for various vehicles, such as cars, semis and tractors.
* Balanced tires, checked wear patterns, patched tires, and checked for proper inflation.
* Provided services for clients by performing tire rotations, mount & balancing tires, and repairing flat tires
* Maintained an acceptable amount of time spent on services; ensured customer service with speed, accuracy, quality job standards and safety.
* Identified proper size and make of tire, removed from inventory, and installed on customer vehicle.

*Material Handler* PKM Steel Salina, KS 2013 – 2015

* Located materials in the warehouse and wrapping them and putting them on a delivery truck
* Pulled materials off trucks and placed them in their proper location.
* Ensured production areas were fully stocked with materials needed to complete jobs efficiently.

Education

* Mechanical Certificate *Salina Area Vo-Tech* August 2014